


Module/ Course Title : Basics Writing					
Module /Course code SPI61005	student workload 79,4 hours	Credits (ECTS) 2/3	Semester 1	Frequency Every Year (August)	duration 1 semester (s)
1	Types of courses Compulsory coursework	contact hours 100 minutes/ week	independent study 42 hours	Class size 30	
2	Requirements to participate -				
3	<p>Course Description</p> <p>Writing course material is given to early-semester students to improve their written skills. This course discusses the basic concepts of writing for various purposes. The topics include the concept of writing, types and components of writing, the process of writing, writing techniques, and writing practices.</p> <p>Intended Learning Outcomes</p> <ol style="list-style-type: none"> 1. ILOs 2: Graduates are expected to demonstrate a responsible attitude towards work in Indonesian language and literature education independently. 2. ILOs 3: Graduates are expected to know the principles of Indonesian language skills. 3. ILO's 5: Graduates are expected to apply critical, evaluative, and innovative thinking in the context of Indonesian language. 4. ILO's 7: Graduates are expected to be proficient in Indonesian language and literature, written in daily/general, academic, and work contexts. <p>Course Learning Outcomes</p> <ol style="list-style-type: none"> 1. Explain and formulate the basic concepts of writing, 2. Explain and formulate the steps of writing, 3. Explain the types of writing and able to conclude the difference 4. Examine writing errors (spelling, sentences, and paragraphs) 5. Producing writing following the steps of writing based on the identification of actual themes critically, evaluatively, and innovatively 				
4	<p>Subject Aims/Course content(s)</p> <ol style="list-style-type: none"> 1. 1st Week: Able to know and understand the basic concepts of lectures. 2. 2nd Week: Able to compare and support writing theories 3. 3rd Week: able to identify, explain, and master scientific writing 4. 4th Week: able to identify, explain, and master popular writing 5. 5th Week: Able to identify literature reference styles and make paraphrases 6. 6th Week: Able to edit writing based on the spelling and identify effective sentences 7. 7th Week: Quiz 8. 8th Week: MT (Midterm Test) 9. 9th Week: Able to produce paragraphs with various development models 10. 10th Week: Able to understand and identify scientific, popular, and or literary discourse 11. 11th Week: Able to find writing ideas based on actual issues. 12. 12th Week: Able to compile a list of library requirements. 13. 13th Week: Able to compose an essay outline. 14. 14th Week: Able to develop a framework. 15. 15th Week: Able to edit self-writing. 16. 16th Week: FT (Final Test) 				

Appendices:

1. Task Guidelines and Rubrics

Appendix Task Guidelines and Rubrics 1

	UNIVERSITAS BRAWIJAYA FACULTY OF CULTURAL STUDIES DEPARTMENT OF LANGUAGE EDUCATION STUDY PROGRAM OF INDONESIAN LANGUAGE AND LITERATURE EDUCATION				
STUDENT TASK GUIDELINE					
COURSE TITLE	Basics Writing				
CODE	SPI61005	credits	2	SEMESTER	1
TEACHER	Nanang Bustanul Fauzi, S.S., M.Pd				
TASK FORM					
Mind map					
COURSE LEARNING OUTCOME					
Comparing and supporting writing theories					
DESCRIPTION					
Students are given the task of making a rational concept map regarding the basic concepts of writing, which includes understanding, writing types, and writing steps.					
METHOD OF COMPLETION					
<ol style="list-style-type: none">1. Students make a 2-page mind map2. The mind map is equipped with references.3. Mind maps are collected in Google Classroom in google docs format.					
OUTCOMES					
<ol style="list-style-type: none">a. Object : mind mapb. Outcome: students able to understand writing, its various types, steps, and processes of writing, and distinguish the various variations in writing.					

INDICATORS, CRITERIA, AND PERCENTAGE OF GRADING

ASPECT	DESCRIPTOR	Performance Outcomes Score			
		1	2	3	4
Concept identification accuracy	Do the concepts created by students demonstrate the correct identification of the relevant theory?				
The accuracy of correlating the relationship between concepts	Can students relate one concept to another?				
The accuracy of explaining the concept	Is the content of the mind map easy to understand?				
The accuracy of formulating new knowledge structures	Does the main map contain theories that are clearly described to form a new knowledge structure?				
Responsibility	Do students create and collect mind maps according to instructions?				


TIMES

5th Meeting

OTHERS : -**REFERENCES**

1. Djuharie, Setiawan dan Suherli. 2005. Panduan Membuat Karya Tulis. Bandung: Yrama Widya
2. Hariwijaya. 2006. Pedoman Teknis Penulisan karya Ilmiah. Yogyakarta: Citra Pustaka.
3. Keraf, G. 1993. *Komposisi*. Flores: Nusa Indah.
4. Nurhadi. 2010. *Bagaimana Menulis: Handbook of Writing*. Bandung: Penerbit Mizan.


Quiz

	<p>UNIVERSITAS BRAWIJAYA FACULTY OF CULTURAL STUDIES DEPARTMENT OF LANGUAGE EDUCATION STUDY PROGRAM OF INDONESIAN LANGUAGE AND LITERATURE EDUCATION</p>				
STUDENT TASK GUIDELINE					
COURSE TITLE	Basics Writing				
CODE	SPI61005	credits	2	SEMESTER	2
TEACHER	Nanang Bustanul Fauzi, S.S., M.Pd				
TASK FORM					
Quiz					
COURSE LEARNING OUTCOME					
Understanding the 5 th – 7 th meeting material					
DESCRIPTION					
Students take quizzes in the form of a written test. The material is from the 5th-7th meeting material.					
METHOD OF COMPLETION					
<ol style="list-style-type: none"> 1. Students take quizzes in the form of individual written tests. 2. The quiz is in multiple choice questions with 30 questions in total. 3. The quiz is conducted using the Google Classroom platform. 4. Time to do the quiz is 90 minutes. 					
OUTCOMES					
<ol style="list-style-type: none"> a. Object : written test b. Outcome: students are able to understand the material for the 5-7th meeting. 					
INDICATORS, CRITERIA, AND PERCENTAGE OF GRADING					
Quiz score is obtained from the number of correct answers x 2.857.					
TIMES					
7th Meeting					
OTHERS : -					
REFERENCES					
<ol style="list-style-type: none"> 1. Djuharie, Setiawan dan Suherli. 2005. Panduan Membuat Karya Tulis. Bandung: Yrama Widya 2. Hariwijaya. 2006. Pedoman Teknis Penulisan karya Ilmiah. Yogyakarta: Citra Pustaka. 					

3. Keraf, G. 1982. *Argumentasi dan Narasi*. Jakarta: Gramedia.
4. Keraf, G. 1993. *Komposisi*. Flores: Nusa Indah.
5. Nurhadi. 2010. *Bagaimana Menulis: Handbook of Writing*. Bandung: Penerbit Mizan.
6. Pedoman Umum Ejaan Bahasa Indonesia
7. Semi, M. A. 1996. *Menulis Efektif*. Padang: Angkasa Raya
8. Syafi'ie, I. 1996. *Terampil Berbahasa Indonesia 1: Petunjuk Baru Bahasa Indonesia Untuk SMU Kelas I*. Jakarta Balai Pustaka
9. Tarigan, H. G. 1981. *Membina Keterampilan Menulis Paragraf dan Pengembangannya*. Bandung: Angkasa
10. Suyitno, Imam. 2012. *Menulis Makalah dan Artikel*. Bandung: Refika Aditama
11. Syafi'ie, Imam. 1988. *Retorika dalam Menulis*. Jakarta : P2LPTK.
12. Tim. 2012. *Pedoman Penulisan Karya Ilmiah*. Malang : UM Pressa
13. Wiradi, Gunawan. 2002. *Etika Penulisan Karya Ilmiah*. Bandung: Akatiga


Widyartono, D. 2010. *Bahasa Indonesia Keilmuan: Kaidah-Kaidah Menulis*. Malang: Grayscale.

Midterm Test

	<p style="text-align: center;">UNIVERSITAS BRAWIJAYA FACULTY OF CULTURAL STUDIES DEPARTMENT OF LANGUAGE EDUCATION STUDY PROGRAM OF INDONESIAN LANGUAGE AND LITERATURE EDUCATION</p>		
STUDENT TASK GUIDELINE			
COURSE TITLE	Basics Writing		
CODE	SPI61005	credits	2
TEACHER	Nanang Bustanul Fauzi, S.S., M.Pd		
TASK FORM			
Midterm Test			
COURSE LEARNING OUTCOME			
Understanding the 2 nd – 7 th meeting material			
DESCRIPTION			
Students take the midterm test in written test. The material is from the 2nd-7th meeting materials.			
METHOD OF COMPLETION			
<ol style="list-style-type: none"> 1. Students take the midterm test in the form of an individual written test. 2. The exam is multiple choice questions with 40 items in total. 			

3. The mid-term test is carried out using the Google Classroom platform.
4. The quiz time is 90 minutes.
OUTCOMES
a. Object : written test
b. Outcome: students are able to understand the material for the 2-7th meeting.
INDICATORS, CRITERIA, AND PERCENTAGE OF GRADING
Quiz score is obtained from the number of correct answers x 2.5
TIMES
8 th Meeting
OTHERS : -
<ol style="list-style-type: none"> 1. Djuharie, Setiawan dan Suherli. 2005. Panduan Membuat Karya Tulis. Bandung: Yrama Widya 2. Hariwijaya. 2006. Pedoman Teknis Penulisan karya Ilmiah. Yogyakarta: Citra Pustaka. 3. Keraf, G. 1982. <i>Argumentasi dan Narasi</i>. Jakarta: Gramedia. 4. Keraf, G. 1993. <i>Komposisi</i>. Flores: Nusa Indah. 5. Nurhadi. 2010. <i>Bagaimana Menulis: Handbook of Writing</i>. Bandung: Penerbit Mizan. 6. Pedoman Umum Ejaan Bahasa Indonesia 7. Semi, M. A. 1996. <i>Menulis Efektif</i>. Padang: Angkasa Raya 8. Syafi'ie, I. 1996. <i>Terampil Berbahasa Indonesia 1: Petunjuk Baru Bahasa Indonesia Untuk SMU Kelas I</i>. Jakarta Balai Pustaka 9. Tarigan, H. G. 1981. <i>Membina Keterampilan Menulis Paragraf dan Pengembangannya</i>. Bandung: Angkasa. 10. Suyitno, Imam. 2012. <i>Menulis Makalah dan Artikel</i>. Bandung: Refika Aditama 11. Syafi'ie, Imam. 1988. <i>Retorika dalam Menulis</i>. Jakarta : P2LPTK. 12. Tim. 2012. <i>Pedoman Penulisan Karya Ilmiah</i>. Malang : UM Pressa 13. Wiradi, Gunawan. 2002. <i>Etika Penulisan Karya Ilmiah</i>. Bandung: Akatiga 14. Widyartono, D. 2010. <i>Bahasa Indonesia Keilmuan: Kaidah-Kaidah Menulis</i>. Malang: Grayscale.

Final Test

	UNIVERSITAS BRAWIJAYA FACULTY OF CULTURAL STUDIES DEPARTMENT OF LANGUAGE EDUCATION STUDY PROGRAM OF INDONESIAN LANGUAGE AND LITERATURE EDUCATION				
	STUDENT TASK GUIDELINE				
COURSE TITLE	Basics Writing				
CODE	SPI61005	credits	2	SEMESTER	2

TEACHER	Nanang Bustanul Fauzi, S.S., M.Pd																																																		
TASK FORM																																																			
Popular essays																																																			
COURSE LEARNING OUTCOME																																																			
Able to produce a popular essay with topics according to scientific fields and practice writing theory																																																			
DESCRIPTION																																																			
Students are given the task of writing a popular essay. This task is given in the eleventh to sixteenth week																																																			
METHOD OF COMPLETION																																																			
<ol style="list-style-type: none"> 1. Students write essays in groups (one group of two people). the process of making this essay starts from the eleventh meeting until FT 2. The work stage is adjusted to the material for the eleventh meeting and so on 3. Typed essays in collected google docs format 																																																			
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<ol style="list-style-type: none"> c. Object : essay d. Outcome: students are able to produce writing by practicing writing theory. 																																																			
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